



Layton Primary School

Headteacher: Mr Jonathan Clucas

Monday 10th January 2022

Communications to Parents

Dear Parents and Carers,

Communication between home and school is vital so that we can maintain our joint partnership in educating all of our children. We are expanding our communication channels to now include Facebook, our official Layton Facebook page can be found here: www.facebook.com/Layton-Primary-School-101252935730738 and we also have links to this on our app and website. Other ways in which we will communicate with you are as follows:

Parent App

This is the main way we communicate with parents; if you are unable to log in please call the office who can help you with this. As well as being able to view letters home, you can log your child's absence to school or complete a holiday form. We also send messages to specific year groups, for example to inform you of a non-uniform day.

Website

If you do not have access to the app, all our information is put onto our website as soon as it is available. Our website includes our year group blogs which are updated with insights into the classroom.

Newsletter

Our weekly newsletter is published on our website, Parent App and is available as a paper copy via the school office if requested. As well as sharing our learners of the week, we will share dates for your diary.

Text messages

For urgent messages we will send a text. This is why it is highly important that the number we have on record for you is current and up to date. We will also text to inform you if your child has received first aid, so that you are aware of this when your child comes home.

In addition to the above, we may occasionally send out letters which will go in your child's bag at the end of the day.

It is important that should you have any queries about the school or your child that you raise these in the correct manner, these will be addressed properly according to policy. Please contact our school office who are happy to assist you. Class Dojo should be used appropriately, and if you wish to message your child's teacher, please be aware that they may not be able to provide an instant reply. We thank you for your ongoing support and co-operation.

Yours faithfully,

The Senior Leadership Team

